

**WEST PARK APARTMENTS**  
**(414)758-1390 – Desmond Allen**  
Niets Property Management  
1001 W. Glen Oaks Lane Suite 240  
Mequon, WI 53092  
(262) 241-5544 office@nietspm.com

**RESIDENTIAL RENTAL APPLICATION**  
(Each adult must complete a separate application)  
**~SMOKE FREE ENVIRONMENT~**

<b>Manager Use Only:</b> Date _____	Property/Unit: _____
Address _____	
Monthly Rental Amount _____	Security Deposit Amount _____
Lease Terms _____	Utilities Included _____

**Please Print Clearly:**

**1. Applicant Name** \_\_\_\_\_ Phone \_\_\_\_\_

Present Address: \_\_\_\_\_ Zip Code \_\_\_\_\_

How long have you lived there? \_\_\_\_\_ Date Of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

Email Address \_\_\_\_\_

**2. Present Landlord** \_\_\_\_\_ Phone \_\_\_\_\_

Monthly Rent \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**3. Previous Landlord** \_\_\_\_\_ Phone \_\_\_\_\_

Previous Address: \_\_\_\_\_

Monthly Rent \_\_\_\_\_ How long did you live there? \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**4. Full names of all individuals** (and ages of all children) who will be occupying premises:

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**5. Do you have any pets? If yes, please explain:** \_\_\_\_\_

**6. Have you ever been evicted,** sued for nonpayment of rent, or breached a lease? \_\_\_\_\_

**7. Present Employer** \_\_\_\_\_ Phone \_\_\_\_\_

Employer Address \_\_\_\_\_

Occupation: \_\_\_\_\_ Title: \_\_\_\_\_

Gross Monthly Salary \_\_\_\_\_ Length of Employment \_\_\_\_\_

**8. Other Income,** if any (specify source) \_\_\_\_\_

\_\_\_\_\_

**9. Personal Reference** \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**Personal Reference** \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**10. Automobiles:**

Your Driver License Number \_\_\_\_\_ Issuing State \_\_\_\_\_

(1) Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Plate \_\_\_\_\_ State \_\_\_\_\_

(2) Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Plate \_\_\_\_\_ State \_\_\_\_\_

**11. In case of emergency notify** \_\_\_\_\_ Relationship \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

I hereby apply for rental of premises described as: \_\_\_\_\_

Term of Rental \_\_\_\_\_, \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_

Monthly Rental \$ \_\_\_\_\_ Security Deposit \$ \_\_\_\_\_

**I enclose the sum of \$20.00 CASH** (not to exceed \$20 per each adult) which is non-refundable fee for a Consumer Credit Report.

Tenant may request in writing within seven days after delivery of the rental unit a list of physical damages or defects, if any, charged to the previous tenant's security deposit.

**I enclose herewith \$200.00**, (in a money order payable to myself) which will be forfeited, as provided by law, if you accept this application, and I do not take the apartment \_\_\_\_\_. Said deposit to be returned to me if this application is not accepted. Said deposit to apply on the first months rent if consummated. I hereby certify that all statements made above are correct.

NOTICE: You may obtain information about sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the internet at <http://www.widocoffenders.org> or by phone at 877-234-0085.

I certify that all of the information provided in this application is true and accurate to the best of my knowledge and that my rental agreement may be terminated if I have made any false, misleading or incomplete statements in this application. I authorize verification of the information provided in this application from my credit sources, current and prior landlords, employers and personal references. I acknowledge being furnished copies of the Rental Agreement, Rules & Regulations, and if applicable, any Nonstandard Rental Provisions. I agree to sign the completed Rental Agreement, Rules & Regulations and Nonstandard Rental Provisions, if applicable, prior to taking occupancy of the unit.

**NOTE: A SECURITY DEPOSIT IS REQUIRED FROM EVERY TENANT AGAINST DAMAGE OR LOSS TO THE PREMISES, AND SAID SECURITY DEPOSIT CANNOT BE USED FOR THE LAST MONTH'S RENT.**

My rental of said premises is to be limited to use and occupancy by family of size and description above without any right on my part to sublet all or any of said premises.

**I authorize you to contact any references that I have listed, before, during or after my tenancy.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**DISCLAIMER: We use public or private reporting records in conducting tenant screening. If you believe any record is not accurate, it is your responsibility to check the records.**

**NO PERSON SHALL BE DENIED THE RIGHT TO RENT OUR PROPERTY BECAUSE OF THEIR RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN OR ANCESTRY.**

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## West Park Apartments

### EMPLOYMENT CONFIRMATION FORM

Applicant's Name \_\_\_\_\_

Place of Employment \_\_\_\_\_

Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Employment Starting Date \_\_\_\_\_

Current Income \_\_\_\_\_ (circle one: weekly, hourly, or salaried)

If hourly, how many hours per week do you work? \_\_\_\_\_

\*Fill this form out completely and **email to office@nietspm.com** along with a recent pay stub. You must also include a **nonrefundable \$20.00 application fee** to cover our cost for a credit report. A copy of the credit report will be sent to you.

### **Confirmation:**

The applicant authorizes the release of their compensation information.

By signing and dating below you confirm that the above information is correct.

\_\_\_\_\_  
**Company Signature**

\_\_\_\_\_  
**Today's Date**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Today's Date**